User Manual For Online Consent Management & Monitoring System

Presented To:

Ministry of Environment & Forest

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INTRODUCTION

Online Consent Management & Monitoring System is a web based application for Consent Management developed for the SPCB (State Pollution Control Board), Ministry of Environment & Forest.

Application is divided in to the two parts as given below.

- 1. BSPCB User
- 2. Industry User

Consent Management includes:

- Issue of "Consents to Establish" and "Consents to Operate" in respects of industries, mining projects etc.
- Assessment and monitoring the quality of water, ambient air and stack emissions
- Inspection of sites proposed for setting up of industries to verify the suitability of the same from environmental point of view
- Ambient air quality monitoring under National Air Monitoring Program (NAMP)
- Offering guidance to industries and local bodies on statutory provisions
- Inspection of industries for effective monitoring and evaluation

Features of OCMMS

- Unified Global online application/ portal
- Role based application access
- Multi level Security Enabled System
- Online Industry Registration
- Online Submission of Application, Approval, Clarification and other activities for CFE, CFO for all category of Industries/Institutions
- Consent Management
- Laboratory Management
- Waste Management
- Reports



Online Industry Registration

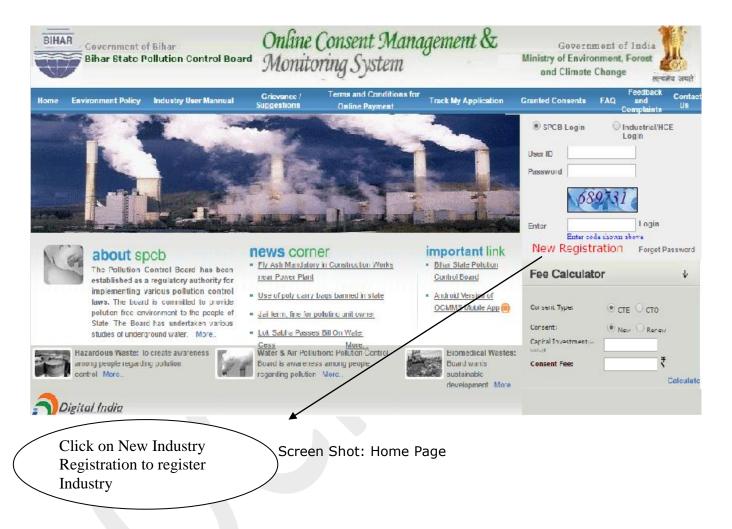
Industry registration is an online feature; which will enable Industry applicant to register himself online to use the application for applying for Consents (CTE/CTO), Authorization and other features. Using this Industry will be able to generate the temporary user name and password; which he needs to use within the stipulated time. Once Industry uses the temporary user name and password for Consent Application; documents/details provided with this will be validated and user name will be confirmed and made available to him for future use. If Industry fails to use the temporary user name within the given time frame, then this user name will be deleted from the database and applicant will have to re-register himself to use the online application.

Steps to use this feature:

- ✓ User opens the URL in browser.
- ✓ Click "New Registration"
- ✓ New Registration form will be displayed.
- ✓ User fills the asked information and click "Submit".
- ✓ Once submitted, System will validate the input data.
- ✓ If data is incorrect or mandatory filled not filled then system will prompt user to correct the information.
- ✓ If data filled by applicant is correct then System will generate Temporary user name and password and will be displayed on screen.
- ✓ Process of N
- ✓ New Industry Registration is given below.

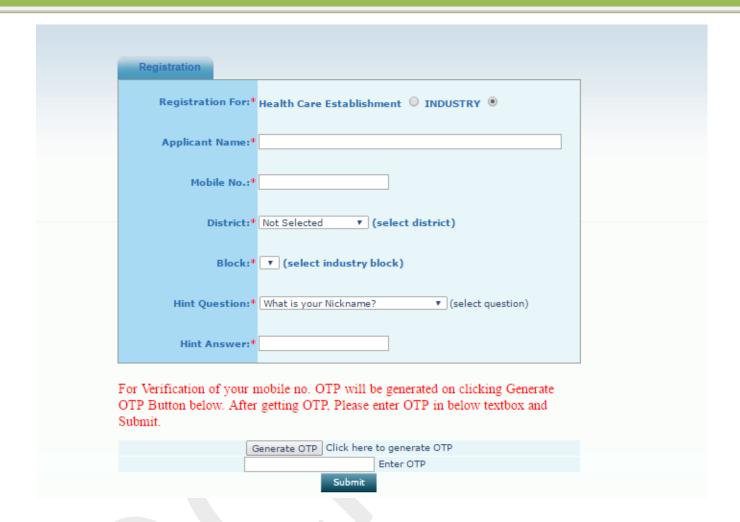


➤ Open Home Page by entering URL in Browser.



➤ Click on New Industry Registration link on Home Page.

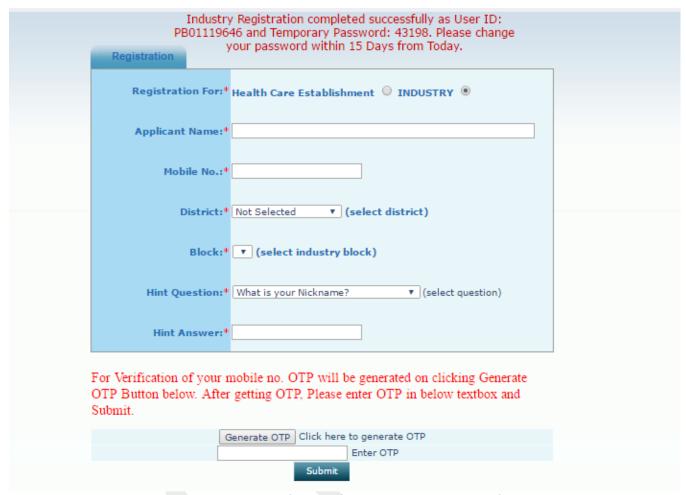




Screen Shot: Industry Registration Window

- ➤ After filling the mandatory Industry Details, Generate OTP and then fill the OTP and save it.
- ➤ It gives User ID and Temporary Password.



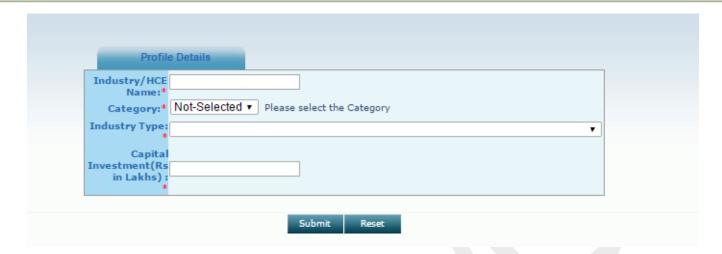


Screen Shot: Industry Registration Window

3. Profile Details

➤ When you are login as Industry User with this User ID and Password, firstly user have to fill the Profile Details





4. Features of Industry User:

After Login, Industry User home page is given below.



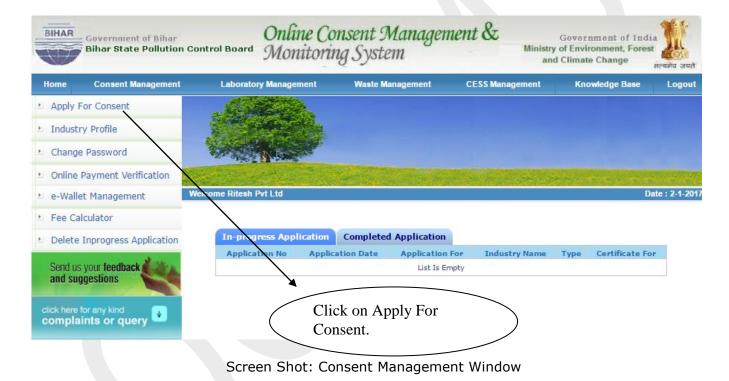
Screen Shot: Industry User Home Window



Modules for Industry User

- Consent Management
 - Apply For Consent
 - Industry Profile
 - Change Password
 - Delete Application
 - Consent Fee Calculator
 - Online Payment Verification
 - E-wallet management

5. Consent Management



After clicking on Apply for Consent Below window will appear.

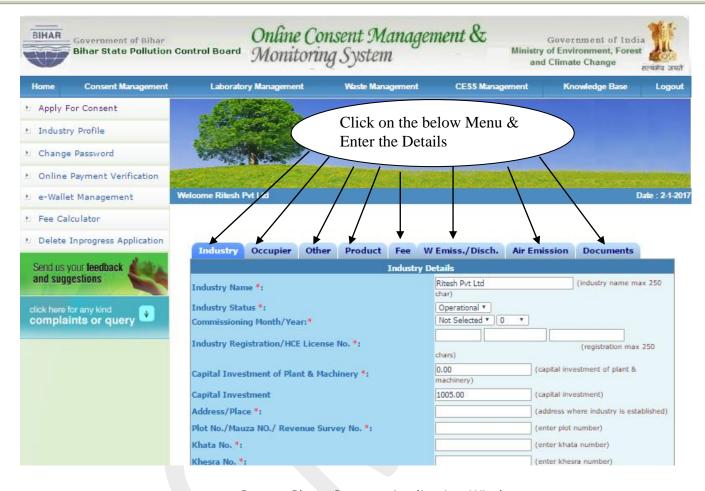


5.1. Apply For Consent



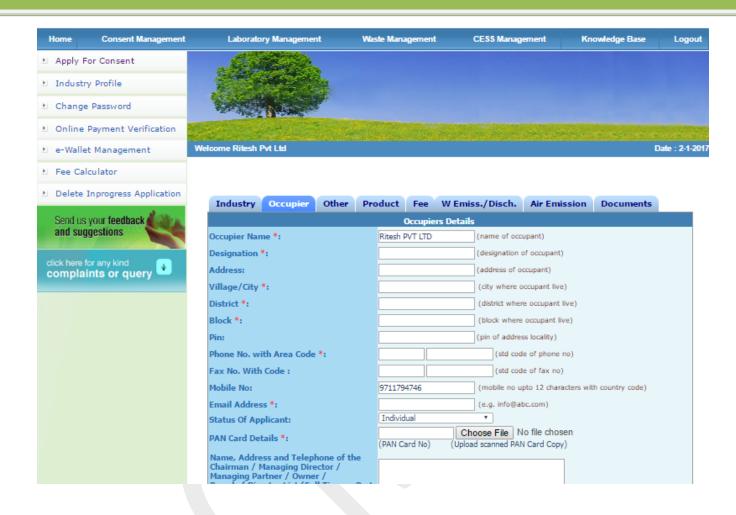
After consent application below window will appear.





Screen Shot: Consent Application Window

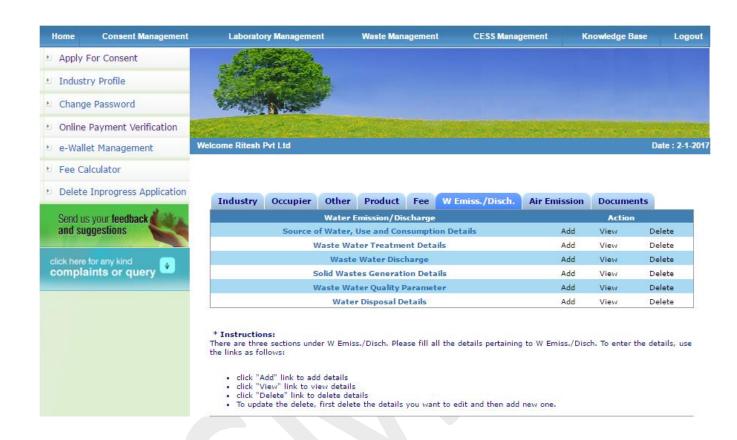








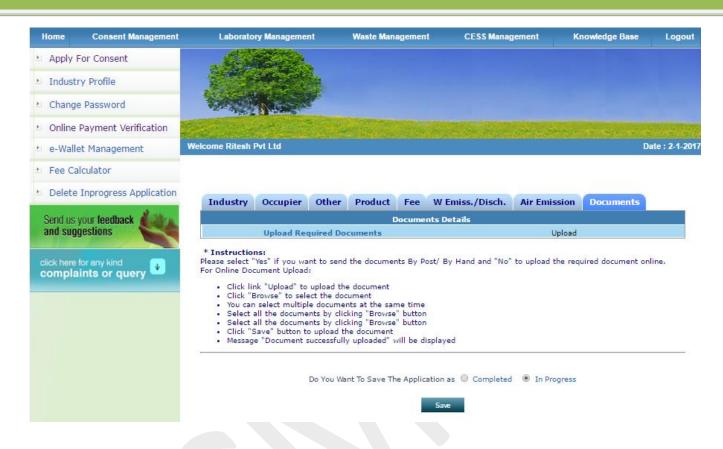










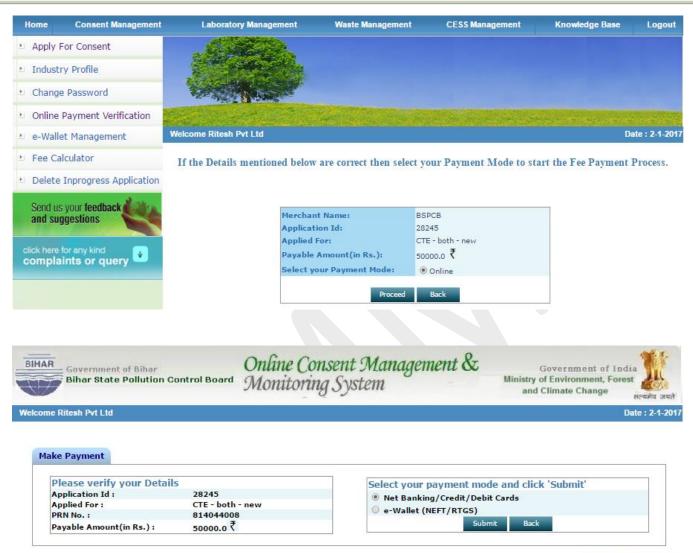


Document Name	Г	Document Path
Toposheet	Choose File	No file chosen
Site Plan	Choose File	No file chosen
Land Diversion Certificate (Choose File	No file chosen
Land Ownership Documents (Registration)	Choose File	No file chosen
Revenue Department Khasara & Naksha	Choose File	No file chosen
Copy of Environmental Clearance (if any)	Choose File	No file chosen
Water Balance Chart (Choose File	No file chosen
Material and Energy Balance Chart (Choose File	No file chosen
Effluent Treatment Plant Scheme along with Flow Chart	Choose File	No file chosen
Plantation Plan	Choose File	No file chosen
Copy of Memorandum and Articles of Association	Choose File	No file chosen
Copy of Partnership Deed	Choose File	No file chosen
Copy of Registration in Trade and Industries Department or copy of Industrial Entrepreneur Memorandum (IEM)	Choose File	No file chosen
Environment Impact Assessment Report (if any)		
Name, Address, Period of Tenures in Respective Office and Telephone Number of Owner, Partners, Persons, Chairman(Full time/Part time), Managing Directors, (Full time/Part time) etc.	Choose File	No file chosen
Copy of the No Objection Certificate of Local Bodies	Choose File	No file chosen
List of Industries, Villages, Rivers, Lakes and Other Salient Features and Distances From Site within a Radius of 5/10 km $oxed{G}$	Choose File	No file chosen
The Original Authorization Letter (Except in case of Individual/Proprietary Concern)in favour of Persons Authorised to Sign this Form	Choose File	No file chosen
Lay out Plan along with Land Area Statement	Choose File	No file chosen
Brief Description of Manufacturing Process, Process Flow Chart	Choose File	No file chosen
Layout Plan (Plot Plan) Showing the Position of Corresponding Stacks	Choose File	No file chosen
Information on Compliance of Effluent Discharge with Respect To Prescribed Standerd	Choose File	No file chosen
Information on Compliance of Emission of Air Pollutants with Respect To Prescribed Standerd	Choose File	No file chosen
Information on Complaince of Conditons of Water Consent and Water Consent Renewal Granted	Choose File	No file chosen





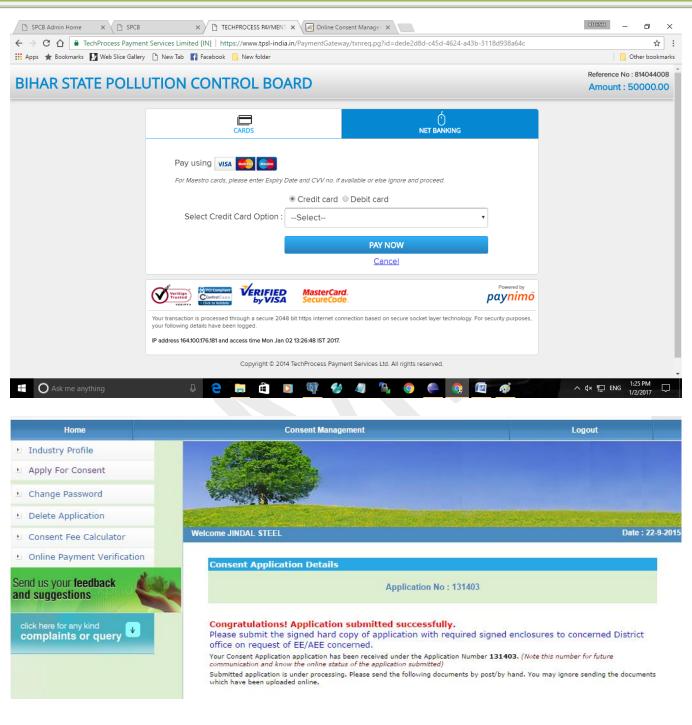




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Thank You!

