

User Manual For Online Consent Management & Monitoring System

Presented To:

Ministry of Environment & Forest

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Online Consent Management & Monitoring System

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Online Consent Management & Monitoring System

INTRODUCTION

Online Consent Management & Monitoring System is a web based application for Consent Management developed for the SPCB (State Pollution Control Board), Ministry of Environment & Forest.

Application is divided in to the two parts as given below.

1. BSPCB User
2. Industry User

Consent Management includes:

- Issue of “**Consents to Establish**” and “**Consents to Operate**” in respects of industries, mining projects etc.
- Assessment and monitoring the quality of water, ambient air and stack emissions
- Inspection of sites proposed for setting up of industries to verify the suitability of the same from environmental point of view
- Ambient air quality monitoring under National Air Monitoring Program (NAMP)
- Offering guidance to industries and local bodies on statutory provisions
- Inspection of industries for effective monitoring and evaluation

Features of OCMMS

- Unified Global online application/ portal
- Role based application access
- Multi level Security Enabled System
- Online Industry Registration
- Online Submission of Application, Approval, Clarification and other activities for CFE, CFO for all category of Industries/Institutions
- Consent Management
- Laboratory Management
- Waste Management
- Reports

Online Consent Management & Monitoring System

Online Industry Registration

Industry registration is an online feature; which will enable Industry applicant to register himself online to use the application for applying for Consents (CTE/CTO), Authorization and other features. Using this Industry will be able to generate the temporary user name and password; which he needs to use within the stipulated time. Once Industry uses the temporary user name and password for Consent Application; documents/details provided with this will be validated and user name will be confirmed and made available to him for future use. If Industry fails to use the temporary user name within the given time frame, then this user name will be deleted from the database and applicant will have to re-register himself to use the online application.

Steps to use this feature:

- ✓ User opens the URL in browser.
- ✓ Click “New Registration”
- ✓ New Registration form will be displayed.
- ✓ User fills the asked information and click “Submit”.
- ✓ Once submitted, System will validate the input data.
- ✓ If data is incorrect or mandatory filled not filled then system will prompt user to correct the information.
- ✓ If data filled by applicant is correct then System will generate Temporary user name and password and will be displayed on screen.
- ✓ Process of N
- ✓ New Industry Registration is given below.

Online Consent Management & Monitoring System

- Open Home Page by entering URL in Browser.

The screenshot shows the home page of the Online Consent Management & Monitoring System. The header includes the Bihar State Pollution Control Board logo and the Government of India logo. The navigation menu includes Home, Environment Policy, Industry User Manual, Grievance / Suggestions, Terms and Conditions for Online Payment, Track My Application, Granted Consents, FAQ, Feedback and Complaints, and Contact Us. The main content area is divided into sections: 'about spcb', 'news corner', 'important link', and 'Fee Calculator'. The 'New Registration' link is circled in red, and an arrow points to it from a text box below.

Click on New Industry Registration to register Industry

Screen Shot: Home Page

- Click on New Industry Registration link on Home Page.

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Registration

Registration For: Health Care Establishment INDUSTRY

Applicant Name: *

Mobile No.: *

District: * Not Selected (select district)

Block: * (select industry block)

Hint Question: * What is your Nickname? (select question)

Hint Answer: *

For Verification of your mobile no. OTP will be generated on clicking Generate OTP Button below. After getting OTP, Please enter OTP in below textbox and Submit.

Generate OTP Click here to generate OTP

Enter OTP

Submit

Screen Shot: Industry Registration Window

- After filling the mandatory Industry Details, Generate OTP and then fill the OTP and save it.
- It gives User ID and Temporary Password.

Online Consent Management & Monitoring System

Industry Registration completed successfully as User ID: PB01119646 and Temporary Password: 43198. Please change your password within 15 Days from Today.

Registration

Registration For:* Health Care Establishment INDUSTRY

Applicant Name:*

Mobile No. :*

District:* Not Selected ▼ (select district)

Block:* ▼ (select industry block)

Hint Question:* What is your Nickname? ▼ (select question)

Hint Answer:*

For Verification of your mobile no. OTP will be generated on clicking Generate OTP Button below. After getting OTP, Please enter OTP in below textbox and Submit.

Click here to generate OTP

Enter OTP

Screen Shot: Industry Registration Window

3. Profile Details

- When you are login as Industry User with this User ID and Password, firstly user have to fill the Profile Details

Online Consent Management & Monitoring System

Profile Details

Industry/HCE Name:	<input type="text"/>
Category:	Not-Selected <input type="button" value="v"/> Please select the Category
Industry Type:	<input type="text"/>
Capital Investment (Rs in Lakhs):	<input type="text"/>

4. Features of Industry User:

After Login, Industry User home page is given below.

BIHAR Government of Bihar Bihar State Pollution Control Board

Online Consent Management & Monitoring System

Government of India Ministry of Environment, Forest and Climate Change

Home Consent Management Laboratory Management Waste Management CESS Management Knowledge Base Logout

Apply For Consent

Industry Profile

Change Password

Online Payment Verification

e-Wallet Management

Fee Calculator

Delete Inprogress Application

Welcome Ritesh Pvt Ltd Date : 2-1-2017

In-progress Application Completed Application

Application No	Application Date	Application For	Industry Name	Type	Certificate For
List Is Empty					

Send us your feedback and suggestions

click here for any kind complaints or query

Screen Shot: Industry User Home Window

Online Consent Management & Monitoring System

Modules for Industry User

- Consent Management
 - Apply For Consent
 - Industry Profile
 - Change Password
 - Delete Application
 - Consent Fee Calculator
 - Online Payment Verification
 - E-wallet management

5. Consent Management

BIHAR Government of Bihar Bihar State Pollution Control Board

Online Consent Management & Monitoring System

Government of India Ministry of Environment, Forest and Climate Change

Home Consent Management Laboratory Management Waste Management CESS Management Knowledge Base Logout

Apply For Consent
Industry Profile
Change Password
Online Payment Verification
e-Wallet Management
Fee Calculator
Delete Inprogress Application

Welcome Ritesh Pvt Ltd Date : 2-1-2017

In-progress Application Completed Application

Application No	Application Date	Application For	Industry Name	Type	Certificate For
List Is Empty					

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Click on Apply For Consent.

Screen Shot: Consent Management Window

After clicking on Apply for Consent Below window will appear.

Online Consent Management & Monitoring System

5.1. Apply For Consent

The screenshot displays the web interface for the Online Consent Management & Monitoring System. At the top, there are logos for the Government of Bihar (Bihar State Pollution Control Board) and the Government of India (Ministry of Environment, Forest and Climate Change). The main navigation bar includes links for Home, Consent Management, Laboratory Management, Waste Management, CESS Management, Knowledge Base, and Logout. A left sidebar menu lists options such as Apply For Consent, Industry Profile, Change Password, Online Payment Verification, e-Wallet Management, Fee Calculator, and Delete Inprogress Application. The main content area shows a 'Welcome Ritesh Pvt Ltd' message and a date of 2-1-2017. The 'Apply For Consent' form is active, with three sections: 'Consent Type' (radio buttons for CTE and CTO), 'Consent For' (radio buttons for Air, Water, and Both), and 'Application For' (radio buttons for New and Renew). A 'Next' button is located below the form. Three callout boxes with arrows point to the form: 'Select Consent Type' points to the CTE/CTO buttons, 'Select Consent For' points to the Air/Water/Both buttons, and 'Click on Next' points to the Next button.

Screen Shot: Apply for Consent

After consent application below window will appear.

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Online Consent Management & Monitoring System

Government of India Ministry of Environment, Forest and Climate Change

Home Consent Management Laboratory Management Waste Management CESS Management Knowledge Base Logout

Apply For Consent
Industry Profile
Change Password
Online Payment Verification
e-Wallet Management
Fee Calculator
Delete Inprogress Application

Welcome Ritesh Pvt Ltd Date : 2-1-2017

Industry Occupier Other Product Fee W Emiss./Disch. Air Emission Documents

Industry Details

Industry Name *: Ritesh Pvt Ltd (industry name max 250 char)

Industry Status *: Operational

Commissioning Month/Year *: Not Selected 0

Industry Registration/HCE License No. *: (registration max 250 chars)

Capital Investment of Plant & Machinery *: 0.00 (capital investment of plant & machinery)

Capital Investment: 1005.00 (capital investment)

Address/Place *: (address where industry is established)

Plot No./Mauza NO./ Revenue Survey No. *: (enter plot number)

Khata No. *: (enter khata number)

Khesra No. *: (enter khesra number)

Screen Shot: Consent Application Window

Online Consent Management & Monitoring System

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Apply For Consent
Industry Profile
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Welcome Ritesh Pvt Ltd Date : 2-1-2017


Industry Occupier Other Product Fee W Emiss./Disch. Air Emission Documents

Occupiers Details

Occupier Name *: Ritesh PVT LTD (name of occupant)
Designation *: (designation of occupant)
Address: (address of occupant)
Village/City *: (city where occupant live)
District *: (district where occupant live)
Block *: (block where occupant live)
Pin: (pin of address locality)
Phone No. with Area Code *: (std code of phone no)
Fax No. With Code : (std code of fax no)
Mobile No: 9711794746 (mobile no upto 12 characters with country code)
Email Address *: (e.g. info@abc.com)
Status Of Applicant: Individual
PAN Card Details *: No file chosen
(PAN Card No) (Upload scanned PAN Card Copy)

Name, Address and Telephone of the Chairman / Managing Director / Managing Partner / Owner /


Online Consent Management & Monitoring System



Government of Bihar
Bihar State Pollution Control Board

Online Consent Management & Monitoring System

Government of India
Ministry of Environment, Forest and Climate Change



सत्यमेव जयते

Home
Consent Management
Laboratory Management
Waste Management
CESS Management
Knowledge Base
Logout

- Apply For Consent
- Industry Profile
- Change Password
- Online Payment Verification
- e-Wallet Management
- Fee Calculator
- Delete Inprogress Application

Send us your **feedback and suggestions**

click here for any kind **complaints or query**

Welcome Ritesh Pvt Ltd Date : 2-1-2017

Industry
Occupier
Other
Product
Fee
W Emiss./Disch.
Air Emission
Documents

Product Details And Expenditure		Action	
Product Details	Add	View	Delete

*** Instructions:**

- click "Add" link to add the product details
- click "View" link to view the product details
- click "Delete" link to delete the product details
- To update the product delete, first delete the product details you want to edit and then add new one.

Do You Want To Save The Application as Completed In Progress

Save

Product Details							
Product Name	Qty	Unit	By Products & Quantity	Raw Materials(Consumption per month)	Intermediate Product	Processing Chemicals	Principal Use
<input style="width: 100%;" type="text"/>	<input type="text"/>	Metric Tonnes/Day <small>select unit</small>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Add							

List of Product Details added.

Product Name	Qty	Unit	By Products & Quantity	Raw Materials(Consumption per month)	Intermediate Product	Processing Chemical (in MT/d)	Principal Use
Licensed Annual Capacity Of the Factory	<input type="text"/>						

Product Details							
Product Name	Qty	Unit	By Products & Quantity	Raw Materials(Consumption per month)	Intermediate Product	Processing Chemicals	Principal Use
pro1	1	Metric Tonnes/Day	pro2	23	pro3	pro4	pro5




Online Consent Management & Monitoring System

Home	Consent Management	Laboratory Management	Waste Management	CESS Management	Knowledge Base	Logout
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- [Apply For Consent](#)
- [Industry Profile](#)
- [Change Password](#)
- [Online Payment Verification](#)
- [e-Wallet Management](#)
- [Fee Calculator](#)
- [Delete Inprogress Application](#)

Send us your **feedback and suggestions**

click here for any kind **complaints or query**



Welcome Ritesh Pvt Ltd


Date : 2-4-2017

Industry	Occupier	Other	Product	Fee	W Emiss./Disch.	Air Emission	Documents	
Water Emission/Discharge							Action	
Source of Water, Use and Consumption Details						Add	View	Delete
Waste Water Treatment Details						Add	View	Delete
Waste Water Discharge						Add	View	Delete
Solid Wastes Generation Details						Add	View	Delete
Waste Water Quality Parameter						Add	View	Delete
Water Disposal Details						Add	View	Delete

*** Instructions:**
 There are three sections under W Emiss./Disch. Please fill all the details pertaining to W Emiss./Disch. To enter the details, use the links as follows:

- click "Add" link to add details
- click "View" link to view details
- click "Delete" link to delete details
- To update the delete, first delete the details you want to edit and then add new one.


Online Consent Management & Monitoring System



Government of Bihar
Bihar State Pollution Control Board

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Government of India
Ministry of Environment, Forest and Climate Change



सत्यमेव जयते

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Welcome Ritesh Pvt Ltd
Date : 2-1-2017

Industry	Occupier	Other	Product	Fee	W Emiss./Disch.	Air Emission	Documents
Air Emission						Action	
Stack Details						Add	View Delete
Flue Gas Emission Details						Add	View Delete
Noise Pollution Details						Add	View Delete

*** Instructions:**
There are four sections under Air Emission. Please fill all the details pertaining to Air Emission. To enter the details, use the links as follows:

- click "Add" link to add details
- click "View" link to view details
- click "Delete" link to delete details
- To update the delete, first delete the details you want to edit and then add new one.

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Welcome Ritesh Pvt Ltd Date : 2-1-2017

Industry Occupier Other Product Fee W Emiss./Disch. Air Emission Documents

Documents Details

Upload Required Documents Upload

*** Instructions:**
Please select "Yes" if you want to send the documents By Post/ By Hand and "No" to upload the required document online.
For Online Document Upload:

- Click link "Upload" to upload the document
- Click "Browse" to select the document
- You can select multiple documents at the same time
- Select all the documents by clicking "Browse" button
- Select all the documents by clicking "Browse" button
- Click "Save" button to upload the document
- Message "Document successfully uploaded" will be displayed

Do You Want To Save The Application as Completed In Progress

Save

Document Name	Document Path
Toposheet	<input type="button" value="Choose File"/> No file chosen
Site Plan	<input type="button" value="Choose File"/> No file chosen
Land Diversion Certificate	<input type="button" value="Choose File"/> No file chosen
Land Ownership Documents (Registration)	<input type="button" value="Choose File"/> No file chosen
Revenue Department Khasara & Naksha	<input type="button" value="Choose File"/> No file chosen
Copy of Environmental Clearance (if any)	<input type="button" value="Choose File"/> No file chosen
Water Balance Chart	<input type="button" value="Choose File"/> No file chosen
Material and Energy Balance Chart	<input type="button" value="Choose File"/> No file chosen
Effluent Treatment Plant Scheme along with Flow Chart	<input type="button" value="Choose File"/> No file chosen
Plantation Plan	<input type="button" value="Choose File"/> No file chosen
Copy of Memorandum and Articles of Association	<input type="button" value="Choose File"/> No file chosen
Copy of Partnership Deed	<input type="button" value="Choose File"/> No file chosen
Copy of Registration in Trade and Industries Department or copy of Industrial Entrepreneur Memorandum (IEM)	<input type="button" value="Choose File"/> No file chosen
Environment Impact Assessment Report (if any)	<input type="button" value="Choose File"/> No file chosen
Name, Address, Period of Tenures in Respective Office and Telephone Number of Owner, Partners, Persons, Chairman(Full time/Part time), Managing Directors, Managing Partners/Directors (Full time/Part time) etc	<input type="button" value="Choose File"/> No file chosen
Copy of the No Objection Certificate of Local Bodies	<input type="button" value="Choose File"/> No file chosen
List of Industries, Villages, Rivers, Lakes and Other Salient Features and Distances From Site within a Radius of 5/10 km	<input type="button" value="Choose File"/> No file chosen
The Original Authorization Letter (Except in case of Individual/Proprietary Concern)in favour of Persons Authorised to Sign this Form	<input type="button" value="Choose File"/> No file chosen
Lay out Plan along with Land Area Statement	<input type="button" value="Choose File"/> No file chosen
Brief Description of Manufacturing Process, Process Flow Chart	<input type="button" value="Choose File"/> No file chosen
Layout Plan (Plot Plan) Showing the Position of Corresponding Stacks	<input type="button" value="Choose File"/> No file chosen
Information on Compliance of Effluent Discharge with Respect To Prescribed Standard	<input type="button" value="Choose File"/> No file chosen
Information on Compliance of Emission of Air Pollutants with Respect To Prescribed Standard	<input type="button" value="Choose File"/> No file chosen
Information on Compliance of Conditions of Water Consent and Water Consent Renewal Granted	<input type="button" value="Choose File"/> No file chosen

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Industry Occupier Other Product **Fee** W Emiss./Disch. Air Emission Documents

Fee Details

Category: RED
Capital Investment (In Lakhs): 1005.0
Number of Years*: 1 (Enter no of yrs)
Fee Applicable (In Rupees): ₹ Calculate

Bank Details

Add View Delete

*** Instructions:**
Please enter number of year you are applying consent for. To enter the DD/Cheque details, use the link as follows: click "Add" add details, "View" to view details and "Delete" link to delete details. To update the details, first delete you want to edit and then add new one.

Do You Want To Save The Application as Completed In Progress

Save

Select Completed and Click Save Button

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Welcome Ritesh Pvt Ltd Date : 2-1-2017

If the Details mentioned below are correct then select your **Payment Mode** to start the **Fee Payment Process**.

Merchant Name:	BSPCB
Application Id:	28245
Applied For:	CTE - both - new
Payable Amount(in Rs.):	50000.0 ₹
Select your Payment Mode:	<input checked="" type="radio"/> Online

Proceed Back

BIHAR Government of Bihar Bihar State Pollution Control Board *Online Consent Management & Monitoring System* Government of India Ministry of Environment, Forest and Climate Change

Welcome Ritesh Pvt Ltd Date : 2-1-2017

Make Payment

Please verify your Details

Application Id :	28245
Applied For :	CTE - both - new
PRN No. :	814044008
Payable Amount(in Rs.):	50000.0 ₹

Select your payment mode and click 'Submit'

Net Banking/Credit/Debit Cards
 e-Wallet (NEFT/RTGS)

Submit Back

[Terms and Conditions](#)

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Online Consent Management & Monitoring System

Thank You!

